

## Summary of Verification: Free and Reduced-Price Meal Applications

*LEAs with greater than 80% response rate in the previous year choosing the focused sampling method*

The verification process must be completed by **November 15, 2006**.  
Complete and return this form to School Nutrition Programs by **December 15, 2006**.

Please Note: Although applications approved as Free Eligible due to Direct Certification Letters and lists, Homeless Liaison List and Administrative Applications are not subject to verification, **the number of students approved as Free Eligible because of this eligibility information must be documented in Section 1.a. on this form.**

School District \_\_\_\_\_ Agreement No. : \_\_\_\_\_ - \_\_\_\_\_

Number of Schools Operating the Lunch Program \_\_\_\_\_ Enrollment \_\_\_\_\_

Check One: Public Schools \_\_\_\_\_ Private Schools \_\_\_\_\_ RCCIs with day students \_\_\_\_\_

### Application and Eligibility Information:

Report the number of <u>applications</u> and <u>students</u> approved for each eligibility type as of October 1, 2006	# Students	# Approved Applications
1. Total Free Eligible (1.a. + 1.b. + 1.c.)		
1.a. Number approved as Free Eligible <b>who are <u>not</u> subject to verification</b> (i.e. directly certified, homeless or administrative)		
1.b. Number approved as Free Eligible based on Food Stamps, TANF or FDPIR case number submitted on an application		
1.c. Number approved as Free Eligible based on income/household size information submitted on an application		
2. Total Reduced-Price Eligible		

3. Calculate 1%: number of **applications** to be verified: (1.b. + 1.c. + 2.) \_\_\_\_\_ x 0.01 (1%) = \_\_\_\_\_

- Draw the **1%** of applications from only **error-prone applications** (applications determined based on income where the income is within \$100/month or \$1,200/year of the income eligibility guidelines.)\*

4. Calculate 0.5%: number of **applications** approved based on case numbers to be verified:

(1.b.) \_\_\_\_\_ x 0.005 (0.05%) = \_\_\_\_\_

- Draw the **0.5%** of applications from only **case number applications**.

**\*For complete focused sampling instructions, refer to page 62 in the USDA's Eligibility Guidance for School Meals Manual.**

Report the number of <u>applications</u> and <u>students</u> verified by application type. <b>These should NOT include applications listed in 1.a.</b>		Free Eligible based on FS, TANF, or FDPIR case no.	Free Eligible based on income	Reduced- Price Eligible
5. Responded and No Change	# Applications			
	# Students			
6. Responded and Changed to Free	# Applications			
	# Students			
7. Responded and Changed to Reduced	# Applications			
	# Students			
8. Responded and Changed to Paid	# Applications			
	# Students			
9. Did Not Respond, Changed to Paid	# Applications			
	# Students			

\_\_\_\_\_  
Signature of School District Official

\_\_\_\_\_  
Date Completed (by November 15)